Alumnis Multi Academy Trust
Board of Directors Minutes

Date:	31.03.2026	**Venue:**	Teams - Online

Minute Taker:	Jac Robilliard	**Chair:**	Sian Jenkins

Start	17.45	**End:**	

Directors in Attendance	**Initials**	**Category**	**Agenda**
Sian Jenkins	SJ	Foundation Director	1. Opening Reflection 2. Welcome, Introductions & Apologies 3. Update
David Chaplin	DC	Foundation Director	
Absent/Apologies			
Leo Mackenzie	LM	Foundation Director	
Matthew Shanks	MS	Foundation Director	
Also Present			
Mark Blackman	MB	Trust Lead	
Jo Evans	JE	Trust Support	
Jac Robilliard	JR	Trust Business Manager	

Item	Minutes
1.	**Opening Reflections**
2.	**Welcome, Introductions and Apologies** **Absent/Apologies** ● Leo McKenzie - Apologies 'unable to attend' ● Matthew Shanks - No contact The meeting is not quorate.
3.	**Update** **Capital Bids and Surveys** **Proposal:** Approval requested from those in attendance to appoint WMC Partnership (previously part of Futures for Somerset) to: ● Prepare UCS fire safety bid submissions for: ○ St Helen's (£3,000 approx.) ○ Clawton (£3,000 approx.) ● Undertake surveys: ○ Fire safety surveys at Clinton and Dolton ○ Structural roof survey at Dolton (identified as potential risk) **Rationale:** ● WMC were the only firm to successfully secure CIF/SCA bids previously ● Using one provider will expedite urgent works MB asked if Directors in attendance are content to proceed with WMC for all listed works? DC and SJ agreed to the proceed with WMC Partnership for bid preparation and surveys **Action:** ● MB to instruct WMC to commence work immediately ● Formal ratification at next Board meeting **Bampton Swimming Pool – Air Source Heat Pump** **Update:** ● Project requires commissioning of heat pump and agreement with Diocese

- Funding largely secured via school association (minor gap possible)

MB asked if Directors in attendance are content to agree to progress works urgently?

SJ and DC agreed to proceed with commissioning and agreements

Action:

- Progress installation and Diocese agreement
- Confirm and address any funding gap

Grounds Maintenance Contracts (LAP Schools)

Proposal:

Approve procurement of grounds maintenance contracts (£8,000)Aim: release caretaking staff for other maintenance tasks. MB requested consent to proceed.

SJ and DC did not raise any objections. Decision approved.

Action:

- LAP to proceed with procurement via existing suppliers

Bampton Roof Repairs

Proposal:

- Urgent roof repairs to prevent water ingress into Headteacher's office
- Cost: approx. £6,500 (limited quotes available)

MB requested consent to proceed.

SJ and DC did not raise any objections. Decision approved.

Action:

- Proceed with repairs immediately

Decision:

- All decisions to be formally ratified at next Board meeting

Action:

- Schedule next meeting: **21 April, 17:45** (pre-existing date)

School Leadership Update – St Helen's

Update:

- Appointment of Headteacher

	• Background: experience with Rewrite Ink; not previously a Head • Positive feedback from parents, staff, and stakeholders

Key Points:

- Appointment made by the LAP (not directly employed by Alumnis)
- Potential short-term buyback arrangement if required

Action:

- Develop communication plan for stakeholders
- Follow-up discussion to be arranged

Board Engagement Concerns

- Noted frustration regarding lack of attendance and engagement from some Directors
- Impact on governance and decision-making acknowledged

Action:

- SJ to address attendance and accountability at next formal Board

Trust Transition and Strategic Risks (Discussion Only)

- Ongoing uncertainty regarding trust transfer arrangements
- Concerns raised about:
    - Lack of available funding (e.g. DfE capital/transition funds)
    - Limited trust capacity and willingness
    - Risks to school improvement and support