

Alumnis Multi Academy Trust

Local Schools Committee Minutes

Newsletters

Date:	29.04.2026	Venue:	Online
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Minute Taker:	Sukkeena King	Chair	Sian Jenkins
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Start:	16.04	End:	16.45
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Members Present	Initials	Category	Agenda
Sian Jenkins	SJ	Director	<ol style="list-style-type: none"> Opening Reflections Welcome and Apologies Confidentiality Reminder Declaration of Business/Pecuniary Business Interests Consider and Approve minutes Matters arising from previous minutes Safeguarding update Review Emergency Plan Receive RAG rated SIP Review of External support Receive LSC reports Agree LSC monitoring cycle and arrangement for visits Record of Training and feedback Identify committee members training needs Committee member recruitment and succession plan Items brought forward Closing Reflection Date and time of next meeting
Martin Warren	MW	Community	
Anton Devereaux	AD	Acting Head (Clinton / Dolton)	
Sarah Walton	SW	Staff	
Gail Morris	GM	Foundation	
Also Present			
Sukkeena King	SK	Clerk	

Item	Minutes
1	Opening Reflections

2	<p>Welcome and Apologies</p> <p>Apologies Sally Akam - Holiday Lindsey Hopper - another commitment Michelle Jones - another meeting Leanne Anstey - another commitment</p> <div data-bbox="347 479 1471 622" style="background-color: #e0f0ff; border: 1px solid black; padding: 5px;"> <p>Decision</p> <p>The Committee unanimously accepted the apologies.</p> </div>
3	<p>Confidentiality Reminder</p> <p>Committee Members are reminded that any information provided and/or discussions undertaken/advice given in the course of the meeting under Part II conditions must remain strictly confidential.</p> <p>They are also advised that an audio recording of the meeting may be taken, this recording will be used to verify the accuracy of the minutes and will be deleted once they have been approved. The clerk confirmed that the meeting would not be recorded on this occasion.</p>
4	<p>Declaration of Business / Pecuniary Business Interests</p> <p>Members were reminded that they should declare any conflict of interest which becomes apparent during the meeting.</p> <p>None</p>
5	<p>Consider and approve the minutes from the meeting dated 21.01.2026</p> <p>Draft Minutes 21.01.2026</p> <div data-bbox="347 1632 1471 1776" style="background-color: #e0f0ff; border: 1px solid black; padding: 5px;"> <p>Decisions:</p> <p>Minutes approved as an accurate record of the meeting.</p> </div>
6	<p>Matters arising from previous minutes</p> <p>None</p>



	<p>Update from SJ</p> <p>The transfer is going slowly due for the 1st September. We are dealing with estates. Thank you for your time and for everything you do for the children, what you give is incredible for the children.</p>
7	<p>Receive Safeguarding Update</p> <p><i>Have there been any new appointments made at either voluntary / school or LSC level since the last meeting?</i></p> <p>C & D - No</p> <p>St Helens - Yes Internal</p> <p>Clawton - No</p> <p><i>Have all pre-employment checks for these individuals been completed prior to them starting?</i></p> <p>C & D - N/A</p> <p>St Helens - Yes as internal applicant</p> <p>Clawton - N/A</p> <p><i>Can the Headteacher confirm that the SCR has been reviewed and there are no gaps?</i></p> <p>C & D - Yes</p> <p>St Helens - No head teacher</p> <p>Clawton - Yes</p> <p><i>Is the Headteacher aware of any near misses or other incidents that have occurred in the interim period?</i></p> <p>C & D - No</p> <p>St Helens - No head teacher</p> <p><i>Have there been any permanent exclusions?</i></p> <p>C & D - No</p> <p>St Helens - No</p> <p>Clawton - No</p> <p><i>Have there been any fixed term exclusions?</i></p> <p>C & D - No</p> <p>St Helens - Yes 2 ½ days</p> <p>Clawton - No</p> <p><i>Are there any part time timetables and when were they last reviewed?</i></p> <p>C & D - Yes, 1 - To be reviewed 20.4.26</p> <p>St Helens - Yes 2</p> <p>Clawton - Yes 2</p> <p>SJ - As a board we have Matthew Shanks and we follow safeguarding, we are watching very carefully and feel very assured that it is covered really well.</p> <p>SW - No head teacher so SCR has not been checked. We do have our new co heads and this will need to be checked.</p>



8	<p>Ensure the following documents are in place and have been reviewed:</p> <ul style="list-style-type: none"> • Emergency Plan <p>  Dolton School Emergency Management Plan.pdf  The Clinton School Emergency Management Plan.pdf  Clawton Emergency Plan 2025.docx.pdf </p> <p>AD - I checked the documents and I noted that the Clawton School plan has not been updated; some names are still on the staff which have left.</p> <p>SW - St Helens needs updating. We are working on it.</p> <p>MW - Section 2.9 Clinton not all staffing there. AD will have a look.</p>
9	<p>Receive RAG rated SIP</p> <p>  C&D SIP 2025 - 2026 RAG Rated Apr 26.pdf  St Helen's SIP 2025 - 2026 - Google Docs.pdf * Please note this has not been RAG rated due to not having a current head teacher *  Clawton initial 6 week plan.pdf </p> <p>We continue to work on these areas. Every week, Jake and myself completed a visit note which looks at our progress towards these areas. These documents show the progress that we are making in relation to the 5 areas: Maths, Behaviour, SEND, Attendance and RW Inc. A robust system of school improvement is in place.</p> <p>SJ - Are you happy with the RAG rating. Are you happy with what it indicates and where the schools are at.</p> <p>MW - Looking at Clawton and relief that only 2 pages. It was hard to put the colours against the actions as to which applied to which and it felt like it needed a bit of work. I did struggle to work with it.</p> <p>SJ - We went through them as a board and I am happy for you to ring me and we can go through it.</p> <p>MW - It was the colours and where they are.</p>
10	<p>Review of External Support LAP</p> <ul style="list-style-type: none"> • What support has been provided by LAP to date? C&D Provided a Flourishing Support Partner Katie Hulm and other members of LAP have been brought in to support schools, Carly Watson English Lead to upskill and help with curriculum. ST H We have got our partner who is Steve Bone and he comes and visits most Wednesday mornings and we have been doing a lot of work with GF and AB online. He has been supportive and he has been taking on a lot of questions and his role is quite a bit bigger and we have had Carly English Lead visit. I have been invited to the SENCo termly meetings. We have had read, write, Inc training and they have appointed our new head teacher. Pupil progress meetings. • Which areas of the school has this support focused on (e.g. leadership, teaching, curriculum)?



Leadership, teaching and SENCo and training for all teachers staff and training on the 22nd May.

Impact of Support

- What measurable impact has the support had on:
 - Leadership capacity and effectiveness
 - Quality of teaching and learning
 - Curriculum development and implementation
 - Progress against school improvement priorities
- What evidence is available to demonstrate this impact?

I took all 4 areas, C&D early years scheme and Read, Write, Inc and specialists have been coming in and we are working with extra teachers. Forecast for all screening for phonics. Also when we had the monitoring last week that was an extra focus. ST H, It speaks for itself that we have a head appointed for September and it involved the teaching staff and it is important to us.

MW - Impact with the staff at Clinton, impact in terms of atmosphere feedback is positive and feeling very supported.

GM - Staff are grateful that Steve is coming in and supporting them and they have been very positive and had a lot of praise.

SJ - From a board point of you seeing impact on staff means that the children are supported. I think the repercussions that have happened have happened and we are coming out the other side.

Quality Assurance and Triangulation (LSC)

- How does the LSC assure itself that reported improvements are embedded in practice?
- What triangulation activities are undertaken (e.g. visits, data analysis, stakeholder voice, external reviews)?
- Are there any gaps between reported progress and observed practice?

C&D we are lucky to have Rev Warren to come in and do a visit report.

ST H support for the early years and putting in the notes and then following up in the next meeting. Gail will speak to all of the staff and to build the picture, and is very aware of our wellbeing. We are low on numbers and it is making sure that we have people in place to quality assure.

Next Steps and Actions

- What further support is required from LAP?
- What are the next priorities for development?
- Agreed actions, responsibilities, and timescales

C&D - Early reading and English and now supporting teachers with curriculum and planning and 6 week review in June.

St H our journey is we are not quite there yet and it is now supporting the co headship role and making sure that we are doing everything we should be doing and we are not just surviving and I am looking forward to moving over and seeing where they take us. Our next steps are to support and ensuring our new head teacher gets support.

 Data Capture - Dolton 2025-26 LAP Support.pdf

 Data Capture - The Clinton 2025-26 LAP Support.pdf



 Data Capture -Clawton 2025-26 LAP Support.pdf

 Data Capture -St Helens 2025-26 LAP Support.pdf

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Receive reports from Committee Members following LSC Monitoring visits and respond to any questions raised

- How can the underlying ethos of a Church School be expressed in Nursery amongst both children and adults, such that religion is not simply about the world we experience?
- Do we develop our own ethos and vision or share what we have with Dolton/Clawton/Abbotsham?
Consistency of staffing for effective teaching.
- We look forward to the Phonics results in the summer.

[Visit Note SEND SA 2026](#)

[Visit Note GM](#)

[Visit Note MW](#)

SJ - I can pick this up and take it to the Diocese and we can arrange a meeting, please send me the visit notes. We have not wanted to get too involved and muddy the waters due to the amount to do and who has been coming in. Your path is very clear with LAP and we do not want to get in the way. But I feel that the Ethos needs to be looked at.

SW - I like the idea of it being collaborative, our RE is Lindsey Bolton.

AD - Our RE lead was SD and she is not here at the moment.

SJ - I will arrange to get together and share for all.

GM - I ask the question, why are staff still concerned about the absence of staff and management and this impacts on the children for phonics and getting the grade they deserve. The feeling from the staff is they have planned their class with a TA and then someone is unwell they are then not giving their all to the children.

SW - The data capture I was surprised that the staff absence was not higher than it was and I feel that the data capture is not a true reflection. There is so much absence that has not been replaced and I feel that the data capture is not a true reflection of what is on the ground.

SJ - That is interesting and I will put this to MB and place it forward to board.

SW - I will email what I feel has not been captured and you can look into it more.

GM - Hopefully with a new head teacher things will sort themselves out and it is still affecting teachers which is impacting children.

Action:

Email visit notes to SJ to be discussed outside of the meeting. Sent 30/04/2026



12	Agree LSC Monitoring Cycle and arrangements for visits <ul style="list-style-type: none"> • ELS meeting 6th May 9.30 - 12 - Representative. MW may be able to attend.
13	Record of any training undertaken and feedback from training MW - Safeguarding training
14	Identify Committee Member training needs Training Matrix <i>You can register via your Alumnis email on the following sites for up to date information, training opportunities and support with your role.</i> Register DES (Devon Education Services) Governance DES https://cstuk.org.uk/register Register with DAG - Devon Association of Governance Register - Governors for Schools
15	Committee Member Recruitment and Succession Planning Put an advert out and had no interest.
16	Items brought forward at the discretion of the Chair None
17	Closing reflection
18	Date and time of next meeting To be confirmed



Summary of Decisions taken by the Local Schools Committee

Item	Decision	Action Points

Recommendations to be considered by the Board of Directors

Item	Recommendation	Response from Board

Minutes shared with xxxxx on xxxxxxxx

