Alumnis Multi Academy Trust
Board of Directors Minutes

Date:	16.12.2025	**Venue:**	Teams - Online

Minute Taker:	Jac Robilliard	**Chair:**	Leo Mackenzie

Start	17.30	**End:**	18:30

Directors in Attendance	**Initials**	**Category**	**Agenda**
David Chaplin	DC	Foundation Director	1. Opening Reflections 2. Welcome, Introductions & Apologies 3. Confidentiality Reminder 4. Declaration of Business / Pecuniary Business Interests 5. Audit Report and Year-End Accounts 6. Receive and approve Minutes 7. Matters arising from Minutes 8. Sustainability Trustee 9. Policies 10. Trust Update 11. Safeguarding Update 12. Pay Recommendations 13. Items brought forward at the discretion of the Chair 14. Date and time of next meeting
Leo Mackenzie	LM	Foundation Director	
Amanda Lewry	AL	Foundation Director	
Matthew Shanks	MS	Foundation Director	
Apologies			
Ignacio Gonzalez-Paramo	IG	Co-Opted Director	
Sian Jenkins	SJ	Foundation Director	
Absent			
Ignacio Gonzalez-Paramo	IGP	Co-Opted Director	
Also Present			
Mark Blackman	MB	Trust Lead	
Jo Evans	JE	Trust Support	
Jac Robilliard	JR	Trust Business Manager	
Sharon Austin (item 5)	SA	External Auditor, Francis Clark	

Item	Minutes
1.	**Opening Reflections** None
2.	**Welcome, Introductions and Apologies** ● Apologies - AL - on leave, SJ - emergency, KG - paternity leave. ● AL has resigned as a Director with the Diocese (31/12/25). ● IGP absent.
3.	**Confidentiality Reminder** All in attendance were reminded that any information provided and/or discussions undertaken / advice given in the course of part 2 must remain strictly confidential.
4.	**Declaration of Business / Pecuniary Business Interests** No new declarations were made. Trustees were reminded to raise any relevant interests should they arise during the meeting.
5.	**Audit Report and Year-End Accounts** AMAT Draft Accounts for Board meeting.pdf AMAT Letter of Representation.pdf AMAT Audit Completion Report 2025.pdf Sharon Austin, External Auditor, presented the Audit Completion Report and Draft Year-End Accounts: ● The accounts have been prepared on a non–going concern basis due to the planned transfer of schools to other trusts. ● The audit opinion is unqualified (clean), with an Emphasis of Matter paragraph highlighting the non–going concern status. ● The non–going concern basis affects disclosures only, not the financial figures. ● The overall deficit for the year was £134,000, driven by depreciation of fixed assets. ● The operating reserve showed a surplus of £27,000, reflecting strong financial management during a challenging period. ● Audit findings included one red, 5 amber, and one green internal control rating; no unexpected issues were raised. Directors acknowledged the significant work undertaken by the finance team. MB confirmed a detailed review meeting with the auditors and CFO had already taken place. There were no additional matters to be disclosed that would affect the auditors' conclusions.

	Decisions: • The Audit Completion Report was approved. • The Draft Year-End Accounts were approved. • The Letter of Representation was approved for signature. Action • Accounts and Letter of Representation to be issued for signature via DocuSign and filed by the auditors. The Board thanked Sharon for her support and clarity.
6.	**Minutes of the last meetings** The Minutes 18.11.2025 of the last meeting had been circulated prior to the meeting. Decisions: The Board unanimously agreed the Minutes as a true and accurate record.
7.	**Matters arising from previous Board minutes above** • SJ to write thank you letter to KG - Complete • MB to follow up re LSC training - Complete • DC to send agenda to JR for January visits. JR to circulate - Complete DC reported (re January visits): • Trustees were invited to attend where possible. • Written feedback to be circulated following visits.
8.	**Sustainability Trustee** The requirement to nominate a Sustainability Trustee was discussed. It was noted that: • This is currently guidance rather than a statutory requirement. • Schools are already addressing sustainability through curriculum and operational measures. • Given the transitional status of the Trust, the Board agreed a light-touch approach. Decisions: • LM nominally appointed as Sustainability Director.

9.	**Policies** **Anti Fraud and Bribery** **Finance Policy (amended)** **Parent and Visitor Code of Conduct (amended)** **Health and Safety Policy** Clarification was provided that: • Accident reporting continues to be monitored centrally to ensure trend analysis and oversight. Decisions: • The Board approved all presented Policies.
10.	**Trust Update** 2. Alumnis Finance Report Oct 25 (1).pdf Alumnis Cash Flow Monitoring Latest Nov 25.pdf Alumnis MAT Annual Summary Report 24-25.pdf MB provided a written and verbal update, including: • Land and Buildings Collection Tool submitted on time. • Building condition surveys received from incoming trusts. • Significant condition issues identified; urgent capital funding applications to be submitted to the DfE. • Cashflow remains stable and closely monitored. • Timeline risks remain manageable at this stage, subject to capital funding outcomes. **Radon** The Board received an update on radon monitoring conducted at The Clinton and Dolton schools. Key actions taken: • Elevated readings identified in a small number of unventilated rooms. • HSE notified where required. • A Radiation Protection Advisor appointed. • Interim mitigation includes increased ventilation. • Further monitoring scheduled for January during occupied periods. • Communications to staff and parents to be issued following professional advice. The Board noted the update and agreed that communications should be carefully framed and signposted through professional advice sources.

11.	**Safeguarding Update** No Updates
12.	**Pay Recommendations** The Pay Committee's recommendations on Headteacher pay progression were presented. Decisions: The Board ratified all recommended pay awards, noting that: ● All eligible staff met progression criteria. ● One case remains under review due to ongoing absence.
13.	**Items brought forward at the discretion of the Chair** ● Directors in attendance confirmed willingness to remain in post through the Trust's wind-up period. ● The Accounting Officer confirmed arrangements for final accounts, residual liabilities, and eventual strike-off at Companies House
14.	**Date of Next Meeting** Calendar 20/01/26 - 5.45pm - New date required